**Actions following SDF 7 Nov 2017**

**Actions**

Action 266 - WG to clarify process for getting a URN and ensure this is as efficient as possible. CH tabled a high level process description. The group was asked to provide comments to the IMS mailbox following which a final version will be circulated to all LAs. This has been sent to Gareth Hopkins in KAS. Lindsay is hoping to review the notes.

**Action 310** – Comments on the draft process for acquiring URNs to be provided (all). No comments

**Action 311** - WG to provide a final version of the URN process document. This has been sent to Gareth Hopkins in KAS. Lindsay is hoping to review the notes.

**Action 312 –** Discussion to take place with DfE with a view to improving access to s2s (WG).Jayne has been in talks with Gale NcNiff of DfE to discuss s2s and Secure Access and is waiting to hear from Gale to arrange a meeting.

Action 293 – Overlap with PLASC and Catholic School census. JA provided details of where the two collections collect the same items. WG to assess any scope for data sharing to reduce the burden on schools.

**Action 313 –** Scope for data sharing between PLASC and the Catholic School census to be assessed (WG).

**School Workforce**

**Action 314** – The specification to confirm if contracts are required (WG). Gareth Thomas is working on the specification to confirm this.

**Action 315** – Differences between “post” and “role” to be clarified in the specification (WG). As above

**Action 316** – Clarification of contracts to be provided in the specification, to include who holds the contract – the school or the LA (WG).As above

**Action 317** – The capture and possible ascription for ‘Ethnicity’ and ‘National Identity’ data to be included in guidance (WG). As above

**Action 318** – The recording of multiple roles, potentially across multiple schools, phases and medium of delivery to be included in guidance (WG). Gareth to confirm

**Action 319** – LAs to be involved in discussions about School Workforce data collection (WG). Workshops have been scheduled in North, Mid and South Wales at the end Feb beginning of March.

**Action 320** – Test environment and training data to be provided (WG). Gareth to confirm

**Action 321** – SDF were requested to review the paper and send all comments in as soon as possible to inform the development of the collection (all). No comments received yet.

**Curriculum and Assessment update**

**Action 322 –** Links to further information on the new curriculum development to be provided (WG). Manon Jones has provided the links below:

Our website: <http://gov.wales/topics/educationandskills/schoolshome/curriculuminwales/curriculum-for-wales-curriculum-for-life/?lang=en>

Our blog: <https://curriculumforwales.gov.wales/>

**Action 323 –** Workshop session on curriculum development and recording progress to be arranged in the new year (WG). (Not sure who would be responsible for this)

**Action 324** – SDF to be updated with the naming convention for recording pupil progress to ensure consistency across systems (WG). ?

**AOB**

**Action 325** – Requirement for information from Department of Health to be investigated with a view to reducing burdens and removing any duplication (WG).

**Action 326** – WG to send an update on the implementation of IDPs. Agenda item for the SDF 22nd Feb – update provided by WG colleagues

**Action 327** – WG to provide an update on the 30 hour pilot for free child care (Not sure who would be responsible for this)